

**Edenton Farmers Market**  
**edentonfarmersmarket@gmail.com**  
**2021 Vendor Information and Application**

Name of Business Owner: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Website: \_\_\_\_\_

Phone: \_\_\_\_\_

Preferred Method of contact: \_\_\_\_\_

Products you intend to sell: \_\_\_\_\_  
\_\_\_\_\_

Do you grow/produce all the items you will be selling? yes or no Explain: \_\_\_\_\_  
\_\_\_\_\_

Seasons you expect to sell your products: \_\_\_\_\_

Have you ever been convicted of a crime other than a minor infraction or moving violation? Yes or no.  
If yes, please explain: \_\_\_\_\_

I acknowledge that I have received a copy of the 2021 Edenton Market Rules for the Edenton Farmers Market and my signature below indicates my agreement to abide by the rules, as stated. I further attest that my answers are truthful and the certificates I have provided are accurate and current.

\_\_\_\_\_  
Signature and Date

Checklist for Vendors:

- \_\_\_\_ \$11.00 annual fee
- \_\_\_\_ Business Card
- \_\_\_\_ Photos of Products

Additional documentation required, as appropriate, from certain vendors:

- \_\_\_\_ Proof of state inspected facility
- \_\_\_\_ Copy of most recent inspection by Public Health
- \_\_\_\_ USDA and/or state inspection for all meat products

## Edenton Farmers Market Liability Waiver

The Edenton Farmers Market will maintain liability insurance at all times to cover the market for general site liabilities, but will not accept responsibility for the negligence of individual vendors or their products. Every vendor is required to ensure that their homeowner, business, or other insurance covers them for the participation in the market.

I \_\_\_\_\_ for myself and as authorized representative for \_\_\_\_\_ hereby attest that I have purchased liability insurance to cover myself, my business, my employees and my products **or** that I have decided to self-insure. I hereby take sole responsibility for any liability claims or actions arising from my actions, the actions of my agents, and the sale of my products or goods at Edenton Farmers Market. Further, I have read and agree to the rules and regulations of the Edenton Farmers Market.

I hereby waive, release, and hold harmless Edenton Farmers Market for any claims arising from my actions, the actions of my employees, or from my products or the sale thereof at the Edenton Farmers Market or Edenton Farmers Market related events, and will promptly pay any fees, legal or otherwise, incurred by Edenton Farmer's Market as a result of my action, the actions of my employees, or from my products or the sale thereof.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Authorized Representative of Edenton Farmers Market

Dated: \_\_\_\_\_

# Edenton Farmers Market Rules 2021

## General Rules:

- The Edenton Farmers Market will be open every Saturday year-round. Operating hours are 8am-noon.
- The regular Wednesday Market will run concurrent with daylight savings time change. An additional Wednesday market will be held before Thanksgiving and Christmas. Operating hours are 3pm-6pm.
- Market will take place rain or shine but may be canceled due to severe weather.
- Vendors shall be solely responsible for the cleanliness around and under their space and stand at all times.
- Vendors shall be responsible for setting up their stand in an attractive manner; keeping boxes and supplies stored from sight. Prices shall be posted prominently. All baked goods require cover.
- The market manager or designated market representative will have full power to enforce all rules and regulations within the market area.
- A single vendor space is defined as a 10' x 10'.
- Vendor space placement is subject to Manager or designated market representative approval.
- Vendors shall complete a registration form and pay a \$11 annual fee plus \$11 per Saturday and/or \$5 per Wednesday market. Approved registration will be valid from April 1<sup>st</sup> to March 31<sup>st</sup>. Fees may be waived by Manager.
- Vendors are solely responsible for providing their own tables, chairs and tents and set up of space.
- Market tables, tents and other equipment are available for use based on availability and Manager or designated market representative approval. Vendor is responsible for set up and break down of the equipment and assumes responsibility of damage incurred during use.
- Vendors are required to wear a mask while on premises during market hours until further notice. Market will follow state guidelines, mandates and restrictions.
- Vendors must give a 48 hour notice of cancellation if not able to attend a previously confirmed market or may be charged the applicable fee.

## Product and Vendor Rules:

- Vendors may sell farm produce, plants, flowers, baked goods, and other handmade goods approved by the board of directors.
- Everything for sale is encouraged to be home grown, home baked, or handmade. A vendor can only purchase food items for resale that are produced or grown in NC. The vendor shall submit to the market manager upon request invoices for verification of all food items purchased for resale that are sold at the market.
- In the event that certain desirable organic food items are not available locally or in state a vendor may offer such items at the discretion of the EFM Board. A vendor must obtain board approval to sell said items in advance of a market.
- Out of State exemptions may be given to local established vendors with proof of origin (i.e. receipt) for item not reasonably available in NC. Requests should be made to the market manager at least 24 hours in advance of the market event. All out of state products must be clearly labeled with origin information via signage or individual item labels.
- Vendors cannot resale other vendors' items either at the market.
- Vendors are allowed to give samples of their products to customers as approved by Manager or designated market representative.
- Farmers who sell meat, poultry, and eggs, must comply with North Carolina State and Federal laws designed to ensure the meat and poultry products sent into commerce are wholesome, unadulterated, and properly labeled. The North Carolina Department of Agriculture and Consumer Services (NCDA & CS) enforces these laws.
- Any farmer who receives, stores, transports and /or sells (wholesale or retail) meat or poultry products must register as a meat handler with the NCDA & CS. Sellers must have a copy of their meat handler's license on file with the market manager.
- Vendors selling processed foods (baked goods) must call the Department of Agriculture and get an inspection. Call (919) 733-7366 and ask for any compliance officer.
- All crafts must be hand crafted by the vendor or a member of the vendors farm or craft unit.
- New crafts must be reviewed and approved by the Board of Directors.
- Crafts must be the product of a home or cottage type industry. To be considered "hand crafted", the item must show evidence of manual skills obtainable only through a significant period of experience and dedication.
- Vendors may also include nonprofit groups such as schools and churches performing fundraising projects such as bake sales.
- Vendor products sold by the Market will be charged a 15% sales fee.