

Edenton Farmers Market
edentonfarmersmarket@gmail.com
2023 Vendor Information and Application

Name of Business Owner(s): _____

Business Name: _____

Address: _____

E-mail Address: _____

Website: _____

Phone: _____

Preferred Method of contact: _____

Products you intend to sell: _____

Do you grow/make all the items you will be selling (yes or no)? Explain: _____

Seasons you expect to sell your products: _____

Have you ever been convicted of a crime other than a minor infraction or moving violation? Yes or no. If yes, please explain: _____

I acknowledge that I have received a copy of the 2023 Edenton Market Rules for the Edenton Farmers Market and my signature below indicates my agreement to abide by the rules, as stated. I further attest that my answers are truthful and the certificates I have provided are accurate and current.

Signature and Date

Checklist for Vendors: _____

\$15.00 annual fee _____

Business Card _____

Photos of Products _____

Additional documentation required, as appropriate, from certain vendors:

Proof of state inspected facility _____

Copy of most recent inspection by Public Health _____

USDA and/or state inspection for all meat products _____

Edenton Farmers Market Liability Waiver

The Edenton Farmers Market will always maintain liability insurance to cover the market for general site liabilities, but will not accept responsibility for the negligence of individual vendors or their products. Every vendor is required to ensure that their homeowner, business, or other insurance covers them for the participation in the market. I _____ for myself and as authorized representative for _____ hereby attest that I have purchased liability insurance to cover myself, my business, my employees, and my products or that I have decided to self-insure. I hereby take sole responsibility for any liability claims or actions arising from my actions, the actions of my agents, and the sale of my products or goods at Edenton Farmers Market. Further, I have read and agree to the rules and regulations of the Edenton Farmers Market. I hereby waive, release, and hold harmless Edenton Farmers Market for any claims arising from my actions, the actions of my employees, or from my products or the sale thereof at the Edenton Farmers Market or Edenton Farmers Market related events, and will promptly pay any fees, legal or otherwise, incurred by Edenton Farmer's Market as a result of my action, the actions of my employees, or from my products or the sale thereof.

Vendor Signature

Authorized Representative of Edenton Farmers Market

Date

Edenton Farmers Market Rules 2023

General Rules:

- The Edenton Farmers Market will be open every Saturday year-round. Operating hours are 8am-noon.
- The regular Wednesday Market will start in May and end in August or September and open from 3pm to 5:30pm. An additional Wednesday market will be held before Thanksgiving and Christmas if requested or needed.
- Market will take place rain or shine but may be canceled due to severe weather.
- Vendors shall be solely responsible for the cleanliness around and under their space and stand at all times.
- Vendors shall be responsible for setting up their stand in an attractive manner; keeping boxes and supplies stored from sight. Prices shall be posted prominently. All baked goods require cover.
- The market manager or designated market representative will have full power to enforce all rules and regulations within the market area.
- A single vendor space is defined as a 10' x 10'.
- Vendor approval is subject to Board of Directors approval. Vendor space placement is subject to Manager or designated market representative approval.
- Vendors shall complete a registration form and pay a \$15 annual fee plus \$15 per week and the Wednesday after the Saturday would count as a week. If a vendor uses electric and/or water an additional \$5.00 fee will be charged. There will be a \$5 fee for just a Wednesday market if you do not participate in the Saturday market. Approved registration will be valid from April 1st to March 31st. Fees may be waived by Manager or designated market representative.
- Vendors are solely responsible for providing their own tables, chairs and tents and set up of space.
- Market tables, tents and other equipment are available for use based on availability and Manager or designated market representative approval. Vendor is responsible for set up and break down of the equipment and assumes responsibility of damage incurred during use.
- Vendors must give 48-hour notice of cancellation if not able to attend a previously confirmed market or may be charged the applicable fee.

Product and Vendor Rules:

- Vendors may sell farm produce, plants, flowers, baked goods, and other handmade goods approved by the board of directors.
- Everything for sale is encouraged to be home grown, home baked, or handmade. A vendor can only purchase food items for resale that are produced or grown in NC. The vendor shall submit to the market manager upon request invoices for verification of all food items purchased for resale that are sold at the market.
- If certain desirable organic food items are not available locally or in state a vendor may offer such items at the discretion of the EFM Board. A vendor must obtain board approval to sell said items in advance of a market.
- Out of State exemptions may be given to local established vendors with proof of origin (i.e., receipt) for item not reasonably available in NC. Requests should be made to the market manager at least 24 hours in advance of the market event. All out of state products must be clearly labeled with origin information via signage or individual item labels.
- Vendors cannot resale other vendors' items either at the market.
- Vendors are allowed to give samples of their products to customers as approved by Manager or designated market representative.

- Farmers who sell meat, poultry, and eggs, must comply with North Carolina State and Federal laws designated to ensure the meat and poultry products sent into commerce are wholesome, unadulterated, and properly labeled. The North Carolina Department of Agriculture and Consumer Services (NCDA & CS) enforces these laws.
- Any farmer who receives, stores, transports and /or sells (wholesale or retail) meat or poultry products must register as a meat handler with the NCDA & CS. Sellers must have a copy of their meat handler's license on file with the market manager or designated market representative.
- Vendors selling processed foods (for example, baked goods) must call the Department of Agriculture and get an inspection. Call (919) 733-7366 and ask for any compliance officer.
- If an inspection is not required, attach to the application correspondence (for example, an email) from the Department of Agriculture stating such.
- All crafts must be hand crafted by the vendor or a member of the vendors farm or craft unit.
- New crafts must be reviewed and approved by the Board of Directors.
- Crafts must be the product of a home or cottage type industry. To be considered "hand crafted", the item must show evidence of manual skills obtainable only through a significant period of experience and dedication.
- Vendors may also include nonprofit groups such as schools and churches performing fundraising projects such as bake sales.
- Vendor products sold by the Market will be charged a sale fee.