



EDENTON FARMERS MARKET

Edenton Farmers Market

edentonfarmersmarket@gmail.com

2026 Vendor Information and Application

Name of Business Owner(s): _____

Business Name: _____

Address: _____

E-mail Address: _____

Website: _____

Phone: _____

Give my number out to customers: YES or NO

Preferred method of contact: _____

Products you intend to sell: _____

Do you grow/make all the items you will be selling (yes or no)? Explain: _____

Seasons you expect to sell your products: _____

Have you ever been convicted of a crime other than a minor infraction or moving violation? Yes or no. If yes, please explain: _____

I acknowledge that I have received a copy of the 2025 Edenton Market Guidelines for the Edenton Farmers Market, and my signature below indicates my agreement to abide by the rules, as stated. I further attest that my answers are truthful and any certificates I provide are accurate and current.

Signature and Date

Checklist for Vendors:

_____ \$15.00 annual fee (waived for vendors attending 3 or more markets a month)

_____ Business Card

_____ Photos of Products (emailed with application)

Additional required documentation, as appropriate:

_____ Proof of state inspected facility.

_____ Copy of most recent inspection by Public Health.

_____ USDA and/or state inspection for all meat products.



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2026 Vendor Update

Name: _____

- ☐ Please check the box if address, phone number, or email has NOT changed since you filled out your application. If you need to update, please fill out below.

Address: _____

Phone #: _____ Email: _____

- ☐ I acknowledge I have read the Edenton Farmers Market Guidelines.

Edenton Farmers Market Vendor Liability Waiver

This waiver must be signed by all vendors participating in the Edenton Farmers Market ("Market"), whether operating indoors or outdoors. The purpose of this document is to ensure mutual understanding of responsibilities and to protect both the Market and its vendors from unnecessary risk. By signing this agreement, the undersigned Vendor ("Vendor") agrees to the following terms and conditions while participating in the Edenton Farmers Market:

1. The Vendor is fully responsible and liable for any injury, illness, property damage, theft, or loss that may occur in connection with participation in the Market, whether Market building or campus.
2. The Vendor agrees to release, protect, and hold harmless the Edenton Farmers Market, its board members, officers, volunteers, employees, and representatives from all claims, demands, and damage arising from participation in the Market, including those caused by negligence.
3. The Vendor is responsible for maintaining a safe and clean space and/or pavilion, ensuring that all displays, tents, tables, and equipment are properly secured and clean and do not pose a hazard to others.
4. The Vendor agrees to follow all applicable federal, state, and local regulations, including but not limited to health, food handling, product labeling, fire safety, and animal control requirements.
5. The Vendor is responsible for any damage to Market property, equipment, or other Vendors' property caused by their actions and/or negligence.
6. Vendors that bring their animals or pets to the Market must ensure they do not cause safety risks, disturbances, or unsanitary conditions. Vendors are fully responsible for the behavior of their animals and for any damage or injury created by their animals.
7. Vendors' participation in the Market is at their own risk, and the Edenton Farmers Market does not provide insurance coverage for Vendors, their property, or their animals.
8. The Vendor's contact information can be shared with Market patrons unless the Vendor otherwise notifies the Market.

By signing below, the Vendor confirms that they have read and understand this waiver and agree to the terms as a condition of participation in the Edenton Farmers Market.

Vendor Signature _____

Date _____

- ☐ Do not share my contact information with Market patrons.



Edenton Farmers Market Guidelines 2026

General Guidelines

- Vendor participation is subject to Board of Directors' approval.
- The Edenton Farmers Market will be open every Saturday year-round. Operating hours are 9am-1pm. Winter Hours (January, February, and March) are from 10am to 1pm.
- The regular Wednesday Market will start in May and end in August or September and be open from 3pm to 5:30pm. Additional midweek markets may be held, such as before Thanksgiving, Christmas, and New Years, as needed. Times to be announced.
- The Market is a smoke-free campus.
- The Market will take place rain or shine but may be canceled due to severe weather.
- Vendors shall be solely responsible for the cleanliness around and under their stands.
- Vendors shall be responsible for setting up their stands in an attractive manner, keeping boxes and supplies stored from sight. Prices shall be posted prominently. All baked goods are required to be covered.
- The market manager or designated market representative will have full power to enforce all rules and regulations within the market area.
- Vendor space placement is subject to the manager or designated market representative's approval.
- Vendors are solely responsible for providing their own tables, chairs, and tents and for setting up their spaces.
- Market tables, tents and other equipment may be available for use based on availability and manager or designated market representative approval. The vendor is responsible for the set up and breakdown of loaned market equipment and assumes responsibility for damage incurred during use.
- Vendors shall complete a registration form and pay a \$15.00 annual fee.
- Vendors shall pay a fee of \$15 per week with the Wednesday after the Saturday counting as part of the week. There will be a \$5 fee for just the Wednesday market if a vendor does not participate in the Saturday market. Fees may be waived by the Manager or designated market representative.
- Vendors shall complete a registration form and pay a \$25.00 fee if only participating in festivals.
- **No money** is collected prior to approval of an application by the Board of Directors. All money will be collected **in-person** at each market.
- Vendors must give 48-hour notice of cancellation if not able to attend a previously confirmed market. If the vendor does not cancel 48 hours prior to a previously confirmed market, the applicable fee will still be due to the Edenton Farmers Market.

- For festival markets, vendors must give 72-hour notice of cancellation or the applicable festival market fee will still be due to the Edenton Farmers Market.

Product and Vendor Guidelines

- Vendors may sell farm produce, plants, flowers, baked goods, and other handmade goods approved by the Board of Directors.
- New items not approved in a vendor's original application must be submitted to the Board of Directors for review and approval.
- Everything for sale is encouraged to be home grown, home baked, or handmade. A vendor can only purchase food items for resale that are produced or grown in NC. The vendor shall submit to the market manager upon request invoices for verification of all food items purchased for resale that are sold at the market.
- If certain desirable food items are not available locally or in state, a vendor may offer such items only at the discretion of the EFM Board. **A vendor must obtain board approval to sell said items in advance of a market.**
- Out-of-state exemptions may be given to local established vendors with proof of origin (e.g., a receipt) for items not available in NC. Requests should be made to the market manager at least 24 hours in advance of the market event. All out-of-state products must be clearly labeled with original information via signage or individual item labels.
- Vendors cannot resell other vendors' items at the market.
- Vendors are allowed to give samples of their products to customers as approved by the manager or designated market representative.
- Farmers who sell meat, poultry, and eggs must comply with North Carolina and Federal laws designed to ensure the meat and poultry products sent into commerce are wholesome, unadulterated, and properly labeled. The North Carolina Department of Agriculture and Consumer Services (NCDA & CS) enforces these laws.
- Any farmer who receives, stores, transports, and/or sells (wholesale or retail) meat or poultry products must register with the NCDA & CS. Sellers must have a copy of their inspection/license on file with the market manager or designated market representative.
- Vendors selling processed foods (for example, baked goods) must contact the Department of Agriculture and get an inspection. Call (919) 733-7366 and ask for a compliance officer.
- If selling a food item does not require an inspection, attach to the application correspondence from the Department of Agriculture stating such (for example, an email).
- All crafts must be handcrafted by the vendor or a member of the vendor's farm or craft unit.
- New crafts must be reviewed and approved by the Board of Directors or their designated market representative.
- Crafts must be the product of a home or cottage type industry. To be considered "handcrafted," the item must show evidence of manual skills obtainable only through a significant period of experience and dedication.
- Vendor products sold by the Market will be charged a consignment fee.